

No. CUJ/51st EC/2025/४०५

Dated: 22 September, 2025

अधिसूचना / NOTIFICATION

It is notified for information of all concerned that in pursuance of the resolution taken in the Executive Council in its 51st meeting held on 08th August, 2025, the University hereby adopts the following letters/OMs, issued from UGC, Ministry of Education, DoPT, etc. and amendments made in these rules from time to time for Teaching and Non-Teaching employees of the University:

S.N.	O.M./Letter No. & Date	Subject
01	UGC Letter F. No. 56-9/2017 (CU) C-104517 dated 08.11.2023; and DoPT No. 21011/08/2023-Estt(AL)	Encashment of leave at the time of superannuation beyond the ceiling limit of 300 days
02	UGC letter F.No.13-8/2023 (CU)-72517 dated 14.02.2025; and Ministry of Finance, Dept. of Expenditure's OM No. 21/1/2018-E.IIB dated 15.09.2022	Instruction regarding grant of TA at double the normal rate in PwDS employed in Central Government
03	DoPT No. A-27012/03/2017-Estt. (AL) dated 16.08.2017	Recommendations of the Seventh Central Pay Commission—implementation of decisions relating to Special Allowance for child care for women with disabilities

The copies of the above said letters are attached herewith.

Yalca
22/09/2025
कुलसचिव / REGISTRAR

Copy for information to:

1. All Deans of the Schools
2. Controller of Examinations
3. Librarian
4. Director, IQAC
5. Dean, Academic Affairs / R&D / Students' Welfare
6. Chairperson, Proctorial Board
7. All Heads/Coordinators of the Departments
8. Deputy Registrar I & II
9. Incharge/Head of all cells/sections of the University
10. Technical Cell I/c – For University website
11. All Employees of the University
12. PS to Vice Chancellor, PS to Registrar and PS to Finance Officer, CUJ
13. Concerned file / Guard file

I/3954/2023



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली -110002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604438/23604327/23604140



ज्ञान-विज्ञान विमुक्तये

08 NOV 2023

November, 2023

By E-mail

F.No.56-9/2017 (CU) C-104517

The Registrar
All Central Universities & UCMS Principal
(As per list attached)

Subject: Encashment of leave at the time of superannuation beyond the ceiling limit of 300 days-Reg.- reg.

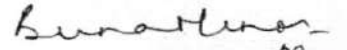
Sir/Madam,

I am directed to inform you that the benefit of encashment of leave beyond the ceiling limit of 300 days is permissible to the employee concerned on his superannuation from Central University/ Deemed to be University/ Autonomous Institution and who has joined from another Central University/ Deemed to be University/ Autonomous Institution after completion of all the technical formalities and his past service is also counted for pensionary benefits (except transfer of leave account balance).

Further, the orders issued for Central Government employees on absorption to Central Autonomous bodies are also to be followed '*mutatis mutandis*' in case of absorption from one Central Autonomous body to another Central Autonomous body. Therefore, the DoPT order No. 21011/08/2023-Estt (AL) dated 25.03.2013 (copy enclosed) shall also be applicable in the case of Central Autonomous Bodies.

This issues with the approval of the competent authority.

Yours faithfully,


(Beena Menon) 08/11
Under Secretary

Encl: as above

No. 21011/08/2013-Estt(AL)
Government of India/Bharat Sarkar
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Establishment (Leave) Section		
General entitlement of leave		
Sl. No.	Frequently Asked Question	Answer
1.	What is the maximum period of leave of any kind which can be allowed to a Government servant? What is the impact if such limit is exceeded?	No. Government servant shall be granted leave of any kind for a continuous period of 5 years {Rule 12(1)} Normally, absence from duty, with or without leave, for a continuous period exceeding 5 years other than on foreign service, implies that such Government servant has deemed to have resigned from Government service. {Rule 12(2)}
2.	What are the leave entitlements of Govt. servants serving in a vacation Department?	The rule 28 of the CCS (Leave) Rules, 1972 which came into effect from 1.9.2008 regulates the grant of Earned Leave for persons serving in the Vacation Department. The said rule provides for as follows:- (1) (a) A Government servant (other than a military officer) serving in a Vacation Department shall not be entitled to any earned leave in respect of duty performed in any year in which he avails himself of the full vacation. (b) In respect of any year in which a Government servant avails himself of a portion of the vacation, he shall be entitled to earned leave in such proportion of 30 days, as the number of days of vacation not taken bears to the full vacation: Provided that no such leave shall be admissible to a Government servant not in permanent employ or quasi-permanent employ in respect of the first year of his service. (c) If, in any year, the Government servant does not avail himself of any vacation, earned leave shall be admissible to him in respect of that year under rule 26. <ul style="list-style-type: none">For the purpose of this rule, the term 'year' shall be construed not as

		<p>meaning a calendar year in which duty is performed but as meaning twelve months of actual duty in a Vacation Department.</p> <ul style="list-style-type: none"> • A Government servant entitled to vacation shall be considered to have availed himself of a vacation or a portion of a vacation unless he has been required by general or special order of a higher authority to forgo such vacation or portion of a vacation: Provided that if he has been prevented by such order from enjoying more than fifteen days of the vacation, he shall be considered to have availed himself of no portion of the vacation. • When a Government servant serving in a Vacation Department proceeds on leave before completing a full year of duty, the earned leave admissible to him shall be calculated not with reference to the vacations which fall during the period of actual duty rendered before proceeding on leave but with reference to the vacation that falls during the year commencing from the date on which he completed the previous year of duty. • As per Rule 29(1) the half pay leave account of every Government servant (other than a military officer) shall be credited with half pay leave in advance, in two instalments of ten days each on the first day of January and July of every calendar year. This is subject to conditions laid down in OM No. 13013/2/2008-Estt.(L) dated 11-11-2008.
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Leave Encashment with LTC

Sl. No.	Frequently asked Questions	Answer
1.	Whether encashment of leave is allowed after LTC is availed?	Sanction of leave encashment should, as a practice, be done in advance, at the time of sanctioning the LTC. However, ex-post-facto sanction of leave encashment on LTC may be considered by the sanctioning authority as an exception in deserving cases within the time limit prescribed for submission of claims for LTC.
2.	Whether encashment of leave with LTC can be availed at the time when the LTC is availed by the Government servant only or can leave be encashed at the time when LTC is availed by family members?	Yes. A Govt. servant can be permitted to encash earned leave upto 10 days either at the time of availing LTC for himself or when his family avails it provided other conditions are satisfied.
3.	Whether leave encashment should be revised on retrospective revision of pay/D.A?	In terms of 38-A of CCS(Leave) Rules, encashment of EL alongwith LTC is to be calculated on pay admissible on the date of availing LTC and DA admissible on that date. If pay or DA admissible has been revised with retrospective effect, going by the rule the Govt. servant would be entitled to encashment of Leave on the revised rates.
4.	Whether encashment of Earned Leave and Half Pay Leave is admissible to industrial employees?	The industrial employees, other than those under the cadre control of the Ministry of Railways, are entitled to encash both Earned Leave and Half Pay Leave, subject to overall limit of 300. The cash equivalent of Half Pay Leave shall be equal to leave salary admissible for Half Pay Leave plus Dearness Allowance admissible on the leave salary without any reduction being made on account of pension and pension equivalent of other retirement benefits payable. But no commutation of Half Pay Leave shall be allowed to make up for the shortfall in Earned Leave and these orders are effective from 07-11-2006.{OM No. 12012/3/2009-Estt.(L) dated 28-12-2012}

Encashment of Earned Leave on joining Central Government from PSUs & vice versa

Sl. No.	Frequently asked Questions	Answer
1.	Whether earned leave encashment allowed by the State Governments, PSUs, Autonomous Bodies to Govt. servant prior to his joining the Central Govt. is to be taken into account while calculating ceiling of leave encashment on his superannuation and retirement from Central Govt.?	Encashment of EL allowed by the State Governments, Public Sector Undertakings/Autonomous Bodies for services rendered therein need not be taken into account for calculating the ceiling of 300 days of Earned leave to be encashed as per CCS (Leave) Rules.
2.	Whether Leave encashment allowed by Govt. under CCS (Leave) Rules, 1972 on absorption in a Central autonomous body/PSU is to be taken into account?	Encashment of EL allowed by the Govt. under the CCS(Leave) Rules, 1972 for service rendered in the Central Govt. prior to absorption in Central autonomous body shall not be taken into account while calculating the number of days of E.L. encashable in an autonomous body/PSU for the post absorption period.
3.	Whether cash equivalent of leave salary in case of permanent absorption in PSU/Autonomous Body is permissible?	A Government servant who has been permitted to be absorbed in a Corporation/Company wholly or substantially owned or controlled by Central/State Government shall be <i>suo motu</i> granted cash equivalent of leave salary of earned leave at his credit on the date of absorption subject to a maximum of 300 days (being calculated as per provisions of rule 39) {Rule 39-D} Permanent absorption under the rule shall mean such appointment for which the Government servant applied through proper channel and resigned from Government service for taking up of such appointment – {Note below rule 39-D – Notification No. 13026/3/2011-Estt.(L) dated 28-03-2012}

Leave Encashment on Suspension/Dismissal/Removal		
Sl. No.	Frequently asked Questions	Answer
1.	Whether leave encashment can be sanctioned to a Govt. servant on his superannuation while under suspension?	Leave encashment may be allowed in such cases. However, Rule 39(3) of CCS (Leave) Rules, 1972 allows withholding of leave encashment in the case of a Govt. servant who retires from service on attaining the age of superannuation while under suspension or while disciplinary or criminal proceedings are pending against him, if in view of the authority there is a possibility of some money becoming recoverable from him on conclusion of the proceedings against him. On conclusion of the proceedings he/she will become eligible to the amount so withheld after adjustment of Government dues, if any.
2.	Whether leave encashment can be sanctioned to a Govt. servant on his dismissal/removal, from service?	A government servant, who is dismissed/removed from service, ceases to have any claim to leave at his credit from the date of such dismissal, as per rule 9(1). Hence he is not entitled to any leave encashment.

Interest on Leave Encashment		
Sl. No.	Frequently asked Questions	Answer
1.	Whether interest is payable on delayed payment of leave encashment dues?	No. There is no provision in the CCS (Leave) Rules 1972 for payment of interest on leave encashment.

Study Leave		
Sl. No.	Frequently asked Questions	Answer
1.	What is the maximum amount of study leave which can be availed?	The maximum amount of study leave for other than CHS officers is restricted to twenty four months during the entire service period and ordinarily it can be allowed for upto twelve months at a time. {Rule 51(1)}. For CHS officers the ceiling is for 36 months for acquiring PG qualifications. {Rule 51(2)}.
2.	Whether study leave can be clubbed with other leave?	Yes. Study leave may be combined with other kinds of leave, but in no case shall be grant of this leave in combination with leave, other than extraordinary leave involve a total absence of more than twenty eight months generally and thirty-six months for the courses leading to PhD. degree from the

		regular duties of the Government servant. (Rule 54)
3.	What is the validity period of bond to be executed by the Government servant while proceeding on study leave?	Government servant is required to execute a bond to serve the Government for a period of three years after expiry of study leave. For CHS officers the period is five years. (Rule 55).
4.	Whether a Govt. servant who has been granted study leave may be allowed to resign to take up a post in other Ministries/ Department of the Central Govt. within the bond period?	As per rule 50(5) (iii), a Govt. servant has to submit a bond to serve the Govt. for a period of 3 years. As the Govt. servant would still be serving Government in a Department other than parent Department, he may be allowed to submit his resignation to take up another post within the Central Govt. if he had applied for the post through proper channel.

Paternity Leave for Child Adoption/Child Adoption Leave


Sl. No.	Frequently asked Questions	Answer
1.	How is a child defined for the purpose of grant of Paternity Leave for Child Adoption/Child Adoption Leave	As per notes below rules 43AA and 43B "Child" for the purpose will include a child taken as ward by the Government servant, under the Guardians and Wards Act, 1890 or the personal law applicable to that Government servant, provided such a ward lives with the Government servant and is treated as a member of the family and provided such Government servant has, through a special will, conferred upon that ward the same status as that of a natural born child'.

Child Care Leave

Sl. No.	Frequently asked Questions	Answer
1.	Whether women employees of Public Sector undertakings/ Bodies etc. are entitled to CCL?	Orders issued by DOPT are not automatically applicable to the employees of Central Public Sector Undertakings/ Autonomous Bodies, Banks, etc. It is for the PSUs/ Autonomous Bodies to decide the applicability of the rules/instructions issued for the central Government employees to their employees in consultation with their Administrative Ministries.
2.	Whether Govt. servant can be permitted to leave station/go abroad while on CCL?	Child care leave is granted to a woman employee to take care of the needs of the minor children. If the child is studying abroad or the Government servant has to go

		abroad for taking care of the child she may do so subject to other conditions laid down for this purpose.
3.	What is the intention behind the instruction that CCL is to be treated like EL and sanctioned as such?	<p>The intention is that CCL should be availed with prior approval of leave sanctioning authority and that the combination of CCL with other leave, if any, should be as per the restriction on EL.</p> <p>The restriction of the limit of 180 days at a stretch as applicable in the case of EL will not apply in case of CCL.</p> <p>The other conditions like CCL may not be granted for less than 15 days or in more than 3 spells etc., will apply. {Rule 43-C}</p>
4.	Whether child care leave has been extended to female industrial employees?	Child Care leave has been extended to all civilian female industrial employees covered by the CCS(Leave) Rules, 1972 subject to the conditions provided in rule 43-C of the CCS(Leave) Rules, 1972, as amended from time to time.{OM No. 12012/2/2009-Estt.(L) dated 01-08-2012}

Commuted Leave		
Sl. No.	Frequently asked Questions	Answer
1.	Whether commuted leave is admissible based on medical certificates of Hospitals/Medical Practitioner approved by the employer of the spouse in cases where the concerned employee has been allowed to avail such facilities from the employer of the spouse?	Leave on medical grounds may be allowed on the basis of certificates issued by Hospitals/Medical Practitioners approved by the employer of the spouse in such cases.


 (S. G. Mulchandaney)
 Under Secretary
 Tel:26164316



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
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ज्ञान-विज्ञान विमुक्तये

Through E-Mail

14 FEB 2025

F.No.13-8/2023(CU)/127517

फरवरी/February 2025

कुलसचिव / The Registrar

सभी केंद्रीय विश्वविद्यालय व प्रधानाचार्य युंसीएमएस / All Central Universities & Principal, UCMS

विषय: केंद्र सरकार के सभी केंद्रीय विश्वविद्यालयों में कार्यरत विकलांग व्यक्तियों को सामान्य दरों से दोगुनी दर पर परिवहन भत्ता देने के संबंध में निर्देशों का सार-संग्रह- के संबंध में ।

Subject: Compendium of instructions regarding grant of Transport Allowance at double the normal rates to Persons with Disabilities employed in Central Government to all Central Universities-reg.

महोदय Sir/ महोदया Madam,

अधोहस्ताक्षरी को भारत सरकार, वित्त मंत्रालय, व्यय विभाग के कार्यालय ज्ञापन को आवश्यक कार्यवाई हेतु अग्रसारित करने का निर्देश दिया गया है:

The undersigned is directed to circulate the following Office Memorandum of the Government of India, Ministry of Finance, Department of Expenditure as detailed below for necessary action:

O.M. No. & Date	Received From	विषय/ Subject
O.M No. 21/1/2018-E.IIB dated 15.09.2022	भारत सरकार, वित्त मंत्रालय, व्यय विभाग the Government of India, Ministry of Finance, Department of Expenditure.	केंद्र सरकार में कार्यरत विकलांग व्यक्तियों को सामान्य दरों से दोगुनी दर पर परिवहन भत्ता देने के संबंध में निर्देशों का सार-संग्रह compendium of instructions regarding grant of Transport Allowance at double the normal rates to Persons with Disabilities employed in Central Government

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of the Competent Authority.

भवदीया /Yours faithfully

अंजू

(डॉ.(श्रीमती) अंजू मोहन गलहोत्रा) /(Dr. (Mrs.) Anju Mohan Galhotra)

अवर सचिव/ Under Secretary

संलग्न Encl: उपरोक्तनुसार as above.

(141)

No.21/1/2018-E.IIB
Government of India
Ministry of Finance
Department of Expenditure


North Block, New Delhi.
Dated the 15th September, 2022.

OFFICE MEMORANDUM

Subject: Compendium of Instructions regarding grant of Transport Allowance at double the normal rates to persons with disabilities employed in Central Government-regarding

The Department of Expenditure, Ministry of Finance has issued various instructions from time to time regarding grant of Transport Allowance at double the normal rates to persons with disabilities employed in Central Government. Such instructions were issued a long back. Therefore, the existing instructions have been reviewed and in supersession of all earlier instructions issued on the subject, a consolidated Master O.M. is hereby circulated for compliance by all Ministries/ Departments.

2. This is issued with the approval of Finance Minister.


(Nirmala Dev)
Director

To,

All Ministries and Departments of the Govt. of India as per standard distribution list.

Copy to: C&AG and U.P.S.C. etc. as per standard endorsement list.

MINISTRY OF FINANCE
DEPARTMENT OF EXPENDITURE

COMPENDIUM

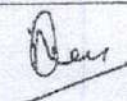
ON

Instructions regarding Grant of Transport Allowance at double the normal rates to persons with disabilities employed in Central Government.

(135)

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6.	Admissibility of Transport Allowance at double the normal rate during different circumstances.
C.	7. Appendix - Earlier orders on Transport Allowance at double the normal rates to persons with disabilities



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A. Scope of Application:

These instructions will apply to Central Government civilian employees with Benchmark Disabilities mentioned in Para (B) (1). The instructions will also apply to the civilian employees with Benchmark Disabilities paid from the Defence Service Estimates. In respect of the Railway employees, separate orders will be issued by the Ministry of Railways.

B. Revised and updated provisions

The consolidated and updated provisions on various aspects on grant of Transport Allowance at double the normal rates to persons with Benchmark disabilities employed in Central Government, are as under:-

1. Categories of disabilities for the purpose of grant of Transport Allowance at double the normal rates:

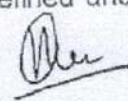
1.1. The Central Government employees with following categories of disabilities as mentioned in Rights of Persons with Disabilities (RPwD) Act 2016 of D/o Empowerment of Persons with Disabilities (EPwD), shall be paid Transport Allowance at double the normal rates subject to fulfilment of the stipulated conditions:

Sl. No.	Name of Disability
i.	Blindness
ii.	Locomotor disability including Cerebral Palsy, Leprosy cured, Dwarfism, Acid Attack victims, Muscular Dystrophy and Spinal Deformity etc.
iii.	Deaf & Dumb and hearing impairment
iv.	Autism Spectrum disorder, Intellectual disability
v.	Chronic Neurological conditions (a) Multiple Sclerosis (b) Parkinson's disease
vi.	Blood Disorder: (a) Haemophilia (b) Thalassemia (c) Sickle Cell disease
vii.	Multiple disabilities from amongst persons under clauses (i) to (vi)

2.. Eligibility Criteria:

2.1. Employees with Benchmark disability having valid certificate of disability shall be eligible to draw Transport Allowance at double the normal rates.

2.2. Persons with Benchmark disability has been defined under Section 2 (r) of the RPwD Act, 2016.



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3. Procedure to be followed for grant of Transport Allowance at double the normal rates:

3.1 The condition of recommendation of the concerned Head of Department of the Government Hospital, is done away with in terms of guidelines notified by D/o EPwD vide Notification dated 04.01.2018, as modified from time to time. The Certificate of Disability issued by the Certified Medical Authority may suffice. Employees covered under the preceding Para B (1) (i) to (vii) above shall apply for grant of Transport Allowance at double the normal rates to the Administrative authority of their Departments on the basis of Certificate of Disability issued by the Certified Medical Authority in terms of guidelines for the purpose of assessing the extent of specified disability notified on 04.01.2018 by D/o EPwD. In case of any doubt, the case may be referred to the concerned Head of Department of Government Hospital. The allowance may be granted with effect from the date, the Certificate of disability is received by the Administrative authority in the concerned Ministry/Department.

3.2. In case of doubt over Certificate of disability, the Head of the Department may refer the employee to the Government Civil Hospitals/Medical Authority for getting confirmation regarding disability. The employee may be reimbursed the actual travelling expenses subject to a maximum Travelling Allowance admissible for a journey on tour without any Daily Allowance for the period of journey and for halts. The period spent on journeys and also at the hospitals shall, however, be treated as duty. If any fee is charged by the Central Govt. Hospital/Union Territory Hospital/ State Government Hospitals, it shall be reimbursed to the employees concerned.

3.3. Government employee who at the time of appointment submit valid Disability Certificate issued by Certified Medical Authority in terms of Notification issued by D/o EPwD dated 04.01.2018 as amended from time to time, would be granted Transport Allowance at double the normal rates from the date of appointment itself. In all other cases, the Transport Allowance at double the rates would be admissible from the date, the requisite certificate is received by the Administrative authority concerned.

3.4. Government employees already getting the benefit of Transport Allowance at double the normal rate on the basis of certificates obtained from Government Civil Hospitals as per earlier instructions, would continue to get it on the basis of those certificates.

4. Rates of Transport Allowance:

4.1. The rates of Transport Allowance had been revised vide this Department's O.M. No. dated 7th July 2017 as per recommendations of 7th Central Pay Commission. The following rates of Transport Allowance are admissible to Central Government employees w.e.f. 01.07.2017:

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Employees drawing pay in Pay Level:	Rates of Transport Allowance per month	
	Employees posted in the Cities as per Annexure-I.	Employees posted at all Other Places
9 and above	Rs. 7200 + DA thereon	Rs.3600+ DA thereon
3 to 8 and those drawing Pay of Rs. 24200/- and above in Level 1 & 2 of the Pay Matrix.	Rs. 3600 + DA thereon	Rs.1800+ DA thereon
1 and 2	Rs.1350 + DA thereon	Rs.900 + DA thereon

4.2. Persons with Benchmark Disabilities prescribed in Para B(1) above, shall be eligible for Transport Allowance at double the above rates.

5. Conditions for grant of Transport Allowance at double the normal rates:

Transport Allowance at double the normal rates shall be admissible subject to the following conditions:

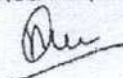
5.1. The allowance shall not be admissible to those employees who have been provided with the facility of Government vehicle.

5.2. In respect of those employees who opt to continue in their pre-revised pay-Structure/pay scales, the corresponding Level in the Pay Matrix of the post occupied on 01.01.2016 as indicated in CCS (Revised Pay) Rules, 2016 would determine the allowance under these orders.

5.3. For Level 14 and above, if staff car is admissible, such employees may exercise option to avail staff car or higher rate of Transport Allowance @ Rs.15750/- as admissible to the Officers drawing pay in Level-14 & above of the Pay Matrix in terms of this Department's O.M. dated 07.07.2017. Transport Allowance in lieu of staff car shall be at the rate of Rs.15750/- per month plus Dearness Allowance only and not at the double of this rate.

5.4. The Transport Allowance at double the normal rates shall be admissible irrespective of whether the eligible Government employees are residing within campus (housing the place of work and residence) or residing in a Government/ Private accommodation within one kilometer of the office.

5.5. Assessment of disability and Certified Medical Authority concerned who issue the Disability certificate, would be with reference to Notification No. 16-09/2014 -DD-III dated 04.01.2018 issued by D/o Empowerment of Persons with Disabilities (Divyangjan) and any subsequent amendments thereto. However, in case of any doubt with regard to assessment of disability and issue of Disability certificate, the case may be referred to the Head of Department concerned for particular disability in a Government Civil Hospital.



6. **Admissibility of Transport Allowance at double the normal rate during different circumstances:**

6.1. **During leave:** The allowance will not be admissible for the calendar month(s) wholly covered by leave.

6.2. **During deputation abroad:** The allowance will not be admissible during the period of deputation abroad.

6.3. **During training, tour, etc.:** If an employee with Benchmark Disability, is absent from the Headquarters/Place of posting for full calendar month(s) due to training, tour, etc., he/she will not be entitled to any Transport Allowance during that/those calendar month/months. However, if the absence does not cover any calendar month(s) in full, Transport Allowance at double the normal rate, will be admissible for full month.

6.4. **During training treated as duty:** In case the training is treated as duty, the allowance may be granted during such training, if no Transport Facility/Travelling Allowance/Daily Allowance is provided for attending the training institute. During official tour in the training course, the allowance will not be admissible when the period of the tour covers the whole calendar month. Also, during training abroad, no Transport Allowance will be admissible when the period of such training covers the whole calendar month.

6.5 **During inspection/survey duty within the city but exceeding 8 kms from the Headquarters OR during continuous field duty either in or outside the Headquarters:** In case the employee gets Road Mileage/Daily Allowance or free transportation for field /inspection/survey duty or tour for a period covering the whole calendar month, he/she will not be entitled to Transport Allowance at double the normal rate during that calendar month.

6.6 **During vacation:** The person with Benchmark Disability covered under Vacation staff is entitled to Transport Allowance at double the normal rate provided no free transport facility is given to such staff. However, the allowance shall not be admissible when such vacation spell, including all kinds of leave, envelops the entire calendar month(s).

6.7 **During suspension:** As a Government employee under suspension is not required to attend office, he/she is not entitled to Transport Allowance during suspension where suspension covers full calendar month(s). This position will hold good even if the suspension period is finally treated as duty. Where suspension period covers a calendar month partially, Transport Allowance at double the normal rate payable for that month shall be reduced proportionately.



Appendix

List of Orders on Transport Allowance at double the normal rates- superseded by this OM

Sr. No.	O.M. No.	Date	Subject
1.	19029/1/78-E.IV	31/08/1978	Grant of Conveyance Allowance to Blind and Orthopaedically Handicapped Central Government Employees.
2	19029/1/78-E.IV(B)	03/12/1979	Grant of Conveyance Allowance to Blind and Orthopaedically Handicapped CGEs
3	19029/1/78-E.IV (B)	05/10/1983	Grant of Conveyance Allowance to Blind CGEs.
4	21(1)97-E.II(B)	26/05/2000	Grant of Transport Allowance to Physically Handicapped CGEs.
5	21(1)97-E.II(B)	03/05/2002	Grant of Transport Allowance to CGE with Spinal Deformity.
6	21-1/2011-E.II(B)	05/08/2013	Grant of Transport Allowance to Orthopaedically Handicapped CGEs.
7	21(2)/2011-E.II(B)	19/02/2014	Extension of benefits of Transport Allowance @ double the normal rate to Deaf and Dumb CGEs.
8	20(2)/2016-E.II(B)	17/01/2017	Grant of Transport Allowance at double the normal rate to the Deaf & Dumb CGEs and also to Hearing Impaired CGEs.



No.A-27012/03/2017-Estt.(AL)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel & Training

New Delhi, 16th August, 2017.

Subject: Recommendations of the Seventh Central Pay Commission – implementation of decisions relating to Special Allowance for child care for women with disabilities.

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Consequent upon the decision taken by the Government on the recommendations made by the Seventh Central Pay Commission for providing extra benefits to women employees with disabilities especially when they have young children and children with disability, the President is pleased to issue the following instructions:-

- (i) Women with disabilities shall be paid Rs.3000/-per month as Special Allowance for Child care. The allowance shall be payable from the time of the child's birth till the child is two years old.
- (ii) It shall be payable for a maximum of two eldest surviving children.
- (iii) Disability means a person having a minimum Disability of 40% as elaborated in Ministry of Welfare's Notification No. 16-18/97-NI.I dated 1.6.2001 and amended from time to time.
- (iv) The above limit would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%.

2. These orders shall be effective from 1st July, 2017.

3. Insofar as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller and auditor General of India.

Hindi version will follow.


(Navneet Misra)

Under Secretary to the Govt. of India

To

1. Ministries/Departments of the Government of India.
2. NIC with a request to upload the OM on the website of DoPT.